



## **Leadership Development Pipeline Program Internship at PIE Org**

### **Who we are**

Planning Implementation and Evaluation Org (PIE) is a 501c3 non-profit organization that provides the research and evaluation leadership to other non-profit organizations throughout Chicagoland including, but not limited to: McCormick Foundation, Steans Family Foundation, Chicago Children's Museum, National Museum of Mexican Art, Cicero Neighborhood Network, Teen Parent Connection, etc.

### **About the Internship**

In addition, we are adding a research internship to our work in helping organizations use their own data for decision making. The successful candidate will likely have the following characteristics:

- Culturally competent, aware, responsive, and comfortable working well with a variety of individuals and groups from economically challenged communities.
- Interest in pursuing a career in the non-profit sector.
- Strong research skills, such as ability to conduct a thorough literature review, indicated by projects involving heavy analytical thinking.
- Preference for candidates with an intense interest in writing, data visualization, cultural issues, or demography.
- Preference for candidates who live in or have family who live in North Lawndale.

The reason we are looking for internship talent at such a high level is that PIE is a resource for organizations that otherwise would not be able to afford rigorous evaluation research, and we think even the clients of under-resourced community organizations deserve to have their data taken seriously, and not squandered in a system of double-data entry and data black holes. This vision is not unique to PIE, but our pragmatic blend of collective impact, systems engineering, and high quality process design offers evaluation results not realized by other approaches.

It is intensely analytical and demanding work. The work environment, however, is extremely casual, and the team genuinely cares about each other. While this role is not for everyone, it is a remarkable fit for someone with an unusual combination of talent, collaboration, and passion. Note the combination of those three items...they are critical.

## **Hours and Compensation**

The compensation for this position is \$16 per hour. The work hours are 40 hours per week, with Mondays, Tuesdays, and Wednesdays spent in the Chicago Loop and Thursdays and Fridays in nonprofits serving the North Lawndale Community. Some of the research and work can be conducted remotely.

## **How to Apply**

We will not be able to respond to phone inquiries or incomplete responses, but for those who think this may be the ideal fit, here are some tips to break through the application process:

- We want to see evidence of your skills and passions by providing a writing sample from a previous class or project.
- We want to understand your interest in social science issues (whether through the lens of statistics, public policy, economics, community psychology, or social work, etc.), so include a cover letter that speaks to your interest and experience in these content areas.
- We are interested in your persistence, so please include an electronic (scanned ok) transcript of your college work to date.
- We like efficiency, so please send us an e-mail response to this inquiry with one PDF attachment saved as your last name, including your writing sample, cover letter, resume, and college transcript.
- Email replies to [admin@pieorg.org](mailto:admin@pieorg.org) by April 1, 2019

